



NDLAMBE MUNICIPALITY

RFQ No. 01/24/24

INVITATION TO SUBMIT WRITTEN QUOTATIONS – RENEWAL OF VEEAM BACKUP AND REPLICATION ANNUAL LICENSE

Written quotations are hereby invited for the following:

1. Veeam Backup Essentials Universal License. Includes Enterprise Plus Edition features - 1 Year Renewal Subscription Upfront Billing & Production (24/7) Support - Public Sector

2. Product Code - P-ESSVUL-0I-SU1AR-

Bidders Shall Take Note of the Following Bid Conditions:

1. The bid price shall be in R (ZAR) value.
2. Prices must be valid for at least ninety (90) days from the closing date (**to be stated on quotation, where validly period is not stated on quotation it will be deemed to be ninety (90) day from the closing date**).
3. Prices quoted must be firm and must, where applicable, be inclusive of VAT.
4. Bids not complying with all specifications as set out above will be declared non-responsive and therefore not be considered for the preferential points calculation which will be used to determine the successful bidder.
5. Ndlambe Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
6. A SARS tax reference number and PIN must be provided. Tax status will also be verified against the Central Supplier Database (CSD).
7. Evidence of registration of company on the Central Supplier Database must be provided (CSD "MAAA" number).
8. Bidders must complete the following forms:
 - o Declaration of Interest (**MBD4**).
 - o Certificate of Independent Bid Determination (**MBD9**).
9. Bidders who wish to claim for preferential points for Specific Goals in terms of the Preferential Procurement Policy of Council and the Preferential Procurement Regulations, 2022, must submit a completed form **MBD 6.1** as well as a **certified copy** of the proof of B-BBEE status level of contribution as follows:
 - o In the case of an **Affidavit**, both the Commissioner of Oaths stamp for the Affidavit itself (the "commissioning") AND a "true copy" stamp (which certifies the document as being a true copy of the original) are required i.e. **TWO stamps are required**.
 - o In the case of a **B-BBEE Certificate**, only a "true copy" stamp and signature (which certifies the document as being an accurate copy) is required i.e. **ONE stamp is required**.
 - o A Municipal Billing Clearance Certificate which covers, if applicable, both the company and its directors, must accompany all bids (a declaration form is included in the returnable document).
10. It should be noted that the 80/20 preferential points system will be applied, 80 being for price and 20 for Specific Goals as defined in the Preferential Procurement Policy.
11. The award will be made in terms of the Municipality's Preferential Procurement and Supply Chain Management Policies.
12. Documents are to be completed in full.

The abovementioned MBD forms are available for download from:

[Supplychain Forms – Ndlambe Municipality](#)

Late-submitted, unmarked, faxed, falsified, incomplete, or e-mailed proposals will not be considered and will be disqualified. Completed Tender documents, supporting documents, and externally endorsed documents must be placed in a sealed envelope marked "**NOTICE NUMBER 129/2024 RENEWAL OF VEEAM BACKUP AND REPLICATION ANNUAL LICENSE**" or "**RFQ NO 01/24/25**" and placed in the tender box at the **Supply Chain Management Unit, 44 Campbell Street, Port Alfred** not later than 12h00 on **8 July 2024**. Tenders will be opened at the Supply Chain Management Unit at 12h05 on the same day.

Contact person G Germishuizen 046 604 5627 email: ggermishuizen@ndlambe.gov.za

NOTICE NUMBER: 129/2024
DATE: 01 July 2024

ADV R. DUMEZWENI
MUNICIPAL MANAGER

NOTICE BOARDS MUNICIPAL WEBSITE