



NDLAMBE LOCAL MUNICIPALITY

Port Alfred

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Please address all correspondence to The Municipal Manager

Our Ref: 21/2022; 186/2023
Your Ref:

4 July 2024

NOTICE ON GRADE ADJUSTMENTS SUPPLIER DATABASE FOR CIVIL WORKS AND GENERAL BUILDING WORKS.

This notice serves to inform all Contractors appointed on the supplier database for civil works and general building works under Notice 21/2022 and Notice 186/2023 of the decision taken by the municipality in consultation with the appointed representatives of the Contractors. The resolution is per the supplier development initiatives of the municipality to promote the growth and development of Small Medium Micro Enterprises (SMMEs).

This decision hereby makes provision for Contractors who are already placed on the above-mentioned panel, and who have had their CIDB grades upgraded by the Construction Industry Development Board to make submissions to the municipality for the adjustment of their current CIDB levels on the database.

This notice shall not provide a service provider with the opportunity to submit an application for a new grade in a different class of work to which they have been appointed.

All other terms and conditions of the implementation of the panel are documented in the Framework Agreement for the Supplier Database for Civil Works and General Building Works.

This submission period will be open from Monday, 8 July 2024 to 31 July 2024. After which, submissions will be accepted and reviewed on a case-by-case basis.

As per the functionality matrix issued with the bid documents, the Contractors need to ensure that they obtain the minimum functionality score as per the tender document.

Movements within Category 1 will require the submission of the letter together with the active CIDB registration printout to validate the movement.

Movement from Category 3 and Category 2 to any other category will require a request for change letter, an active CIDB registration printout in applied grade and the submission of the functionality assessment documentation for company experience and team composition to ensure the minimum points for functionality are met.

Annexure A, attached hereto, reflects the functionality matrix.

Submissions are to be submitted to the following email address tenders@ndlambe.gov.za with “**Grade Adjustment – Name of Bidder**” in the subject line or hand delivered to Ms. O Ndiki at the Supply Chain Management offices at 44 Campbell Street, Port Alfred

Further information regarding the finalization of the process will be communicated in due course.

Yours Faithfully

A handwritten signature in black ink, appearing to read 'M. Klaas', enclosed within a hand-drawn oval.

**MR. M KLAAS
ACTING MUNICIPAL MANAGER**



FUNCTIONALITY MATRIX SUMMARY

Bids will be evaluated for functionality as follows:

#	Criterion	Details	Cat 1 - BUILDING	Cat 1 - CIVIL	Cat 2 - BUILDING	Cat 2 - CIVIL	Cat 3 BUILDING	Cat 3 - CIVIL
1	Qualifications of team leaders	Individual/separate CV's are required for each of these positions – one person per position	30	30	25	25	20	20
	Verification processes may include, but are not limited to the vetting of submitted CVs. For the Project Construction Manager, a registration with ECSA & SACPCMP is compulsory & added advantage	<ul style="list-style-type: none"> Project Construction Manager Site Technician Site Foreman Artisan 	15	15	0	0	0	0
			8	8	0	0	0	0
			5	5	15	15	20	0
			2	2	10	10	0	20
2	Previous experience in similar projects	Contactable references including values are required for each relevant project	30	30	25	25	20	20
	Verification processes may include, but are not limited to the vetting of project references	<ul style="list-style-type: none"> 5 x projects 4 x projects 3 x projects 2 x projects 1 x project 	30	30	0	0	0	0
			25	25	0	0	0	0
			20	20	0	0	0	0
			15	15	25	25	0	0
			10	10	15	15	20	20
3	Location of bidder		40	40	50	50	60	60
	Verification processes may include, but are not limited to	<ul style="list-style-type: none"> Ndlambe area Remainder of Sarah Baartman District Municipality area Remainder of Eastern Cape area Remainder of South Africa 	30	30	50	50	60	60
	<ul style="list-style-type: none"> Preferred CSD physical address CK data Municipal Billing Clearance documentation MBD 5.1 declaration form 		15	15	20	20	30	30
			10	10	15	15	20	20
			5	5	10	10	10	10
	Minimum required points		70	70	70	70	70	70
	CIDB REQUIREMENT	GRADE	3GB or 3GB PE and HIGHER	3CE or 3CE PE and HIGHER	2GB or 2GB PE ONLY	2CE or 2CE PE ONLY	1GB or 1GB PE ONLY	1CE or 1CE PE ONLY
	NHBRC REQUIREMENT	REGISTRATION	YES FOR HUMAN SETTLEMENT PROJECTS ONLY	NO	YES FOR HUMAN SETTLEMENT PROJECTS ONLY	NO	YES FOR HUMAN SETTLEMENT PROJECTS ONLY	NO