

## Expression of Interest Document

### Invitation for Labour-Only Subcontractors

**Project Title:** Alexandria 383 (302) Housing Project

**Client:** Department of Human Settlements – Eastern Cape

**Project Location:** Alexandria

**Sub-contractor Works Package:** Aluminium Windows

**Issue Date:** 18 June 2024

### To be completed by subcontractor:

<b>Company Name:</b>	
<b>Company Registration Number:</b>	
<b>TAX Reference Number:</b>	
<b>Contact Number:</b>	
<b>Email Address:</b>	

### Introduction

Mpiyakhe04 Construction & Traffic Services invites labour-only subcontractors to express their interest in the installation of aluminium windows for an RDP house project. The work will be carried out at a fixed rate of **R408.24 excluding VAT**. Interested subcontractors are required to submit their Expression of Interest (EOI) along with the mandatory documentation listed below.

### Scope of Work

The scope of work includes, but is not limited to:

- Installation of aluminium windows

## **Mandatory Requirements**

Subcontractors must submit the following documents with their EOI:

- 1. Company Registration Document**
  - Proof of registration of the company.
- 2. Valid SARS Tax Clearance Certificate**
  - A current tax clearance certificate issued by the South African Revenue Service (SARS).
- 3. Banking Details**
  - Official banking details of the company for payment purposes.
- 4. Valid Letter of Good Standing**
  - A letter from the Department of Labour indicating the company's compliance with relevant labour laws.
- 5. Company Profile**
- 6. Proof of Residence**
  - Municipal Clearance Certificate
  - Business address to be registered within the NLM (No changes within the last 2 years)
- 7. Three Completion Certificates of Similar Works (not older than 3 years)**

## **Post-Appointment Requirements**

Upon appointment, the selected subcontractors will be required to provide:

- 1. Health & Safety File**
  - A comprehensive health and safety file in compliance with the Occupational Health and Safety Act.
- 2. Valid Medical Certificates for All Employees**
  - Medical certificates for all employees to ensure they are fit to work on the construction site.
- 3. Personal Protective Equipment (PPE) for All Employees**

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## Submission Guidelines

Interested subcontractors should submit their EOI along with the mandatory documents to the following address:

### **Ndlambe Local Municipality – Supply Chain Office**

Unit 44 Campbell Street  
Port Alfred

## Submission Deadline

All submissions must be received by no later than 11:00 AM on Tuesday 25 June 2024. Late submissions will not be considered.

## Evaluation Criteria

Submissions will be evaluated based on the following criteria:

- Compliance with mandatory requirements
- Relevant experience in masonry work
- Capacity to deliver the scope of work
- Previous performance and references

## Declaration

By submitting an EOI, the subcontractor acknowledges and accepts that this is an expression of interest only and does not constitute an offer or a binding contract.

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Mpiyakhe04 Construction & Traffic Services reserves the right to accept or reject any or all EOIs without assigning any reason and to negotiate with any or all respondents.

We look forward to receiving your Expression of Interest.

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This document serves as an invitation to express interest and outlines the requirements and process for submission. Subcontractors who meet the mandatory requirements and demonstrate their capability to perform the scope of work will be considered for the project.